



2020 State Grievance Policy

In the event, a competitor would like to file a grievance, the steps below must be followed:

1. The contestant that intends to file a grievance must inform the Contest Judge of their plan. Any other discussion on an issue concerning the grievance is grounds for the disqualification of the contestant.
2. If the grievance is concerning a safety issue and after informing the contest judge of the condition, the contest coordinator does nothing about the situation, immediately contact the State Director at the site and inform them of the situation.
3. Official grievance forms are available at the conference headquarters and must be completed and returned within two hours of the completion of the contest, otherwise, the grievance will not be valid.
4. Contestants should only use their contestant ID number and contest title when filing a grievance. If a contestant uses their first and/or last name on the grievance form, the grievance will not be valid.
5. The contestant, the contestant's advisor, and the contestant's judge must sign the grievance form. Advisors are not allowed to grieve contests.
6. The contestant must be available in person or by phone for five hours following the filing of the grievance. If the Grievance Committee cannot locate the advisor and the contestant after a reasonable attempt, the grievance will be dropped and no further action will be taken.
7. The State Conference Committee will appoint a Grievance Committee of three persons at the State Conference.
8. An official written response shall be sent to the contestant with a copy to the contestant's advisor within 20 working days of the grievance filing date.
9. Judges' decisions cannot be grieved.
10. The Grievance Committee's decision and recommendation are final.

Email grievance to wedadmin@skillsusaca.org.

1809 S. St., Suite 101-274 | Sacramento, CA 95811