

*Please remove **ITALICIZED** information and replace content as needed so that it reflects you and your experiences and information. **NOTE:** This is the SkillsUSA California RECOMMENDED resume format. If you use your resume template, include all bolded elements on this sample template.*

Contestant Number

CAREER OBJECTIVE/EMPLOYMENT DESIRED

(INCLUDE YOUR DESIRED CAREER OBJECTIVE, JOB OR EMPLOYMENT DESIRED)

SKILLS

(INCLUDE ANY PERTINENT JOB- OR WORK-RELATED SKILLS, LEADERSHIP ROLES, ETC.)

EXPERIENCE

(INCLUDE ANY SKILLSUSA CA COMMUNITY SERVICE INVOLVEMENT, ROLES SERVED, SKILLSUSA LEADERSHIP POSITIONS, ETC.)

***Company Name, Location** - Job Title*

MONTH 20XX - PRESENT

- *Lorem ipsum dolor sit amet, consectetur adipiscing elit.*
- *Aenean ac interdum nisi. Sed in consequat mi.*

EDUCATION

(INCLUDE MIDDLE SCHOOL, HIGH SCHOOL, AND DUAL ENROLLMENT COURSE(S), POSTSECONDARY EDUCATION, AND CAREER TECHNICAL EDUCATION PATHWAYS OR FOCUS AREAS)

***School Name, Location** - Degree*

MONTH 20XX - MONTH 20XX

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore.

ACCOMPLISHMENTS/AWARDS

(INCLUDE SKILLSUSA MEDALS, RECOGNITION, SCHOOL AND OUTSIDE ACTIVITY ACCOMPLISHMENTS AND AWARDS RECEIVED)

MEMBERSHIPS

(INCLUDE SKILLSUSA CALIFORNIA AS WELL AS ANY OTHER ORGANIZATIONAL MEMBERSHIPS)

REFERENCES

(INCLUDE A MINIMUM OF THREE)