



2020-2021 State Contest Catalog

COMMUNITY ACTION PROJECT (Virtual)

Description: A team of two contestants will develop, execute, document and present a project that was completed in their community or school, which provided a benefit to the community or the school.

Eligibility: Open to active SkillsUSA members enrolled in career and technical programs with entry-level job skills as the occupational objective. A letter from the appropriate school official on the school letterhead stating that the contestant is classified under the provisions of Public Law 105-17, Individuals with Disabilities Education Act, 1997, is required for participation.

Students will compete in this competition live over the Zoom platform on January 9, 2021. Students should be ready to present at their scheduled time. The Team schedule will be emailed to the advisor/contestants by Friday, December 11, 2020. Changes cannot be made to scheduled time slots. Resumes must be submitted to SkillsUSA California by **January 2, 2021**(details to follow).

Student Materials List

- Resume (SkillsUSA Format)
- Computer with high-speed internet capability and camera to use applications such as Zoom. The minimum recommended internet bandwidth speeds for joining Zoom meetings, accessing the on-demand curriculum and other online operations is 2.0 Mbps up and down. You can test your current internet speeds by following this link: <https://www.speedtest.net/>. Allow the page to load and click on GO.

ADVISORS

1. The advisor is responsible for obtaining the eligibility letter from the school and submitting it to the coordinator prior to the competition.
2. Failure to follow these steps will result in a penalty against the contestant's score or may lead to disqualification.

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TIME LIMITS

The contestants' presentation must be a minimum of 5 minutes and a maximum of 8 minutes. Penalties apply for presentations less than 5 minutes or greater than the 8 minutes in increments of 30 seconds or fraction thereof. Teams will be stopped at 10 minutes if they go over 8 minutes

Note: Setup time for the presentation is not scored; however, this time should be kept to a minimum.

PENALTIES

Penalties apply for the following:

1. Missing eligibility letter: -1 pt.
2. PDF of Résumé not submitted: -10 pts
6. Presentation time: -5 pts for every 30 seconds or fraction thereof, if less than 5 minutes or more than 8 minutes.

EQUIPMENT AND MATERIALS

Supplied by the contestant:

1. Notebooks must be typed and submitted as PDFs. Teams can choose to submit their digital files as PDF's or to take pictures of their finished binder, upload, and convert the pictures to PDFs, or a combination of both methods. This PDF must be submitted to SkillsUSA California (details to follow).
2. Presentation media, such as laptop computers, poster boards, etc.
3. If using an electronic presentation media, please perform an AV check prior to your competition time
4. Backup presentation media should be available in case of technical difficulties

SCOPE OF THE CONTEST

The contest will require the contestants to develop and execute a project in their community or school community. Documentation or recording of the events will be maintained in a SkillsUSA notebook to be presented at the competition. The presentation shall last a minimum of 5 minutes and a maximum of 8 minutes and will include an explanation of the purpose and scope of the project, how the project was

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developed, methods used, implementation and execution of the project and its results, the benefits to the community and their chapter, and future recommendations.

Contest Guidelines

1. Completed at home school Project will be completed prior to competition.

Requirements are:

- a. Determine the need or desire for a project
- b. Outline the project
- c. Develop the timeline of the project
- d. Implement the project
- e. Anticipate results of the project or its impact on the community or school community
- f. Include participation of others involved; school peers, school administration, community leaders, or other support people
- g. Evaluate the final results of the project

2. Notebook

The purpose of the notebook is to document and capture the chronological events in the completion of the project.

- a. Pictures (or copies of pictures) may be used throughout the notebook to assist judges in understanding the project
- b. Notebook Organization Requirements
 1. Title Page: Name of the project, school name and address, names of the presenting team and any other members of the team who worked on the project at the home school.
 2. Introduction: Provide a brief description of the project
 3. Table of Contents
 4. Section 1 — Methodology: Describe the methodology for determining the project to be completed. How did you decide on the project? Who did you enlist at this stage? What was the anticipated goal of the project?
 5. Section 2 — Organization: Describe how the project was organized. What was the timeline? Who was responsible for which steps, and how did you determine this?
 6. Section 3 — Implementation Schedule: What were the specific steps to be

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followed?

7. Section 4 — Result of the Project: What was the impact of the project on the school or community? Who benefited from the project?
8. Section 5 — Recognition for the Project: Was this project recognized in any local papers, school papers, radio, TV or other news media? Did you receive letters of appreciation, congratulations or any other types of recognition? Do you have pictures or copies of pictures that may be included?
9. Section 6 — Evaluation: Do you feel the project was successful? Why or why not? What are your recommendations and/or thoughts for this project?

3. Presentation

The purpose of the presentation is to provide the judges with an understanding of the project, how the project was decided or determined, how it was completed, results achieved, and comments or recommendations for others to do a similar project.

- a. Presentation is a minimum of 5 minutes and a maximum of 8 minutes in length.
- b. Time penalty of 5 points is deducted for each 30-seconds (or fraction) under the five minutes or for each 30-seconds (or fraction) over the 8 minutes.
- c. Timing starts when the presentation begins. The timekeeper will signal the presenters at 5, 7, and 8 minutes.
- d. Presentations can use any type of media, such as PowerPoint, slides, posters or any other media that would be appropriate. Be creative in expressing your presentation to the judges. Be sure you practice sharing your screen/presentation prior to presenting
- e. All presentation materials must be produced by the students involved in the project whether they are presenting or not.
- f. Both members of the team must participate in the presentation.
- g. Introduction: Brief description and scope of the project
- h. Project Scope: How was the project initiated, what triggered this project?
- i. Organization: Planning steps, objectives
- j. Steps and Timeline: What are the planning steps to implement this project, what was the timeline, and how did you align the steps and timeline?

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- k. Results: Evaluate the impact of the project on the school or community or whoever was the recipient and received the benefit of the project.
- l. Closing: Indicate if the project was successful or not. If successful, why, and if not successful, why not?
- m. Organization of Presentation: Follow the appropriate steps of a presentation: opening/introduction, scope of project, steps and timeline, results, and closing.
- n. Presence, Demeanor, Self-Confidence: Involve all members, demonstrate poise, self-control, good platform performance, and personal confidence

Note: Check the National Contest Guidelines and/or the updates page on the SkillsUSA website and the SkillsUSA California Competitive Events page:

- www.skillsusa.org/compete/updates.shtml
- <https://www.skillsusa.org/competitions/skillsusa-championships/contest-descriptions/>
- <https://www.skillsusaca.org/competitive-events-2>

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