

**Sample Chapter Constitution of
The (Your School Name) Chapter of the California Association of SkillsUSA, Inc.**

Article I - Name

Section 1. The official name of this organization shall be "(Your School Name) Chapter of Skills USA".

Article II - Purposes

The purposes of this organization are:

To assist local SkillsUSA California members in their growth and development

To unite in a common bond without regard to race, creed or national origin students enrolled in classes with vocational trade and industrial, technical and health occupation educational objectives

To develop leadership abilities through participation in educational, vocational, civic, recreational and social activities

To foster a deep respect for the DIGNITY OF WORK

To assist students in establishing realistic vocational goals

To help students attain a purposeful life

To create enthusiasm for learning

To promote high standards in all phases of occupational endeavor including ethics, workmanship, scholarship and safety

To develop the ability of students to plan together, organize and carry out worthy activities and projects through the use of the democratic process

To foster a wholesome understanding of the functions of labor and management organizations, and a recognition of their mutual interdependence

To create among students, faculty members, patrons of the school and persons in industry a sincere interest in and esteem for trade, industrial, technical and health occupations education

To develop patriotism through a knowledge of our nation's heritage and the practice of DEMOCRACY

To emphasize the importance of continuous education consistent to the needs of the individual and the requirements of his or her chosen occupation

Article III - Organization

Section 1. The (Your School Name) SkillsUSA California shall be affiliated with the California State

Association of Skills USA, Inc.. The chapter shall operate in accordance with its charter granted by the California State association.

Section 2. Any occupational area may organize a chapter section. The chapter section is defined as ten or more members:

- a. in a single occupational or cooperative education class,
- b. whose teacher serves as the section advisor,
- c. having an elected set of section officers, and
- d. having a planned section calendar of activities.

Section 3. Section and chapter activities shall be coordinated by appropriate executive councils.

Article IV - Membership

Section 1. Membership in the chapter shall be open to students enrolled in preparatory courses in trade, industrial, technical and health occupations education in (Your School Name).

Section 2. Chapter membership shall be open to all students regardless of race, creed or national origin.

Section 3. State and national membership shall be permitted only through the chapter, and all members of the local chapter must be members of the state and national organization.

Section 4. Classes of membership which will be recognized are:

Active Membership - Students enrolled in vocational courses offered in trade, industrial, technical and health occupations education meeting the requirements of the State Plan for Vocational Education.

Professional Membership - Persons associated with or participating in professional development of Skills USA as approved by the chapter. Such members shall include chapter advisors, teacher educators, and supervisors. Professional members will pay dues as established by Skills USA, but members will be ineligible to serve as voting delegates, hold office or otherwise represent the chapter.

Section 5. A membership year shall be from September 1 through August 31, inclusive.

Article V - Executive Councils

Section 1. There shall be an executive council for each chapter consisting of President, Vice President, Secretary, Treasurer, Parliamentarian and the President of each organized section.

Section 2. There shall be an executive council for each organized section with no less than three officers as deemed appropriate by section members.

Section 3. The chapter and section officers of (Your School Name) Chapter of Skills USA California shall be nominated and elected by ballot at the first regular business section or chapter meeting of each school year. A majority vote of the active members shall be necessary to elect.

Article VI - Meetings

Section 1. Regular section meetings shall be held during the school year.

Section 2. Several chapter and chapter meetings shall be held during school year.

Section 3. Parliamentary procedure of all meetings will be governed by Robert's Rules of Order, Revised.

Article VII - Finances

Section 1. The chapter will be responsible for state and national dues, according to the number of individual members claimed in each membership classification, times the amount established for that classification.

Section 2. The chapter advisor and the section advisor shall be responsible for the finances and will furnish an annual audit to the SkillsUSA California Director and the membership.

Article VIII - Voting

Section 1. (Your School Name) Chapter of SkillsUSA members shall exercise their franchise through voting delegates at state conferences. Each organized section shall elect one delegate and one alternate to the State House of Delegates.

Section 2. Each active member in good standing shall have the right to cast his or her vote concerning all chapter, chapter, and section business and election of officers.

Article IX - Emblem and Colors

The emblem of (Your School Name) Chapter of SkillsUSA shall be that of the National Organization. The wearing and use of this emblem will be governed by the National Organization.

Article X - Amendments

The Constitution may be amended as follows:

a. All proposed amendments to the Constitution shall be submitted in writing to the chapter executive council.

b. If the executive council passes the proposed amendment or an amended form of the proposed amendment by a majority vote and the membership votes by 2/3 majority for the amendment, it shall be effective.

Article XI - Rules, Regulations and Bylaws

Section 1. Such rules, regulations and bylaws as are deemed necessary for the proper conduct of this organization shall be adopted.

Section 2. No rules, regulations or bylaws shall be adopted which are contrary to this constitution.